

I. TCKF Tour Guide/Chaplain

Training Syllabus (4 hour Class)

(5/20/15) ©

I. Greeting/Prayer/Introductions/Testimonies

II. Training Introduction

- A. TCKF Purpose & Objectives
- B. Definitions: VFD, Tour Guide Chaplain
- C. Training Process
- D. Qualifications, Responsibilities & Reports
- E. Questions & Discussion

III. Our Story/His Story

- A. Power Point Presentation
- B. Notes & Discs Available
- C. Questions & Discussion

(15 MINUTE BREAK)

IV. Chaplain Role

- A. Present Gospel
- B. Empowerment
- C. Pray For All Needs
- D. Direct Guests To Resources & Help
- E. Questions & Discussion

V. Tour Guide Role

- A. Present Garden Story
- B. Present Gospel, Empowerment & Pray For All Needs
- C. Direct Guests To Resources & Help
- D. Questions & Discussion

VI. Unscheduled Guests

- A. Allow God To Touch Guests Before We Do
- B. Determine Reason For Visit
- C. Allow Holy Spirit To Direct Ministry Efforts
- D. Interview
- E. Ministry Response
- F. Offer Resources & Help
- G. Request Feedback, Prayers & Support
- H. Document Ministry & Miracles
- I. Questions & Discussion

- VII. Scheduled Tours**
- A. Determine Tour Guides
 - B. Determine Time Constraints
 - C. Determine Special Needs
 - D. Determine Basic Approach & Content
 - E. Determine Subsequent Ministry
 - F. Questions & Discussion

- VIII. Supplies**
- A. Personal Identification Items
 - B. Personal Teaching Materials & Aids
 - C. Free Guest Supplies
 - D. Questions & Discussion

- IX. Training Resources**
- A. Script Sample
 - B. Websites
 - C. Printed Literature
 - D. WORD documents
 - E. Audio
 - F. Video
 - G. Power Point Presentations
 - H. Questions & Discussion

- X. Procedures & Policies**
- A. Certification
 - B. Commissioning
 - C. Revocation
 - D. Difficult Situations
 - E. Questions & Discussion

- XI. Garden Schedules**
- A. Minimum Hours
 - B. Scheduled Hours
 - C. Random Hours
 - D. Scheduled Tours
 - E. FIRE ALARM ALERTS
 - F. Questions & Discussion

- XII. Conclusion**
- A. Volunteer Fire Department (VFD)
 - B. Most High God
 - C. Doctrine
 - D. Ultimate Objective
 - E. Final Words & Prayer